

MINUTES OF MEETING  
OF  
BOARD OF DIRECTORS

May 8, 2018

THE STATE OF TEXAS §  
COUNTY OF HARRIS §  
BRIDGESTONE MUNICIPAL UTILITY DISTRICT §

The Board of Directors (the "Board") of Bridgestone Municipal Utility District (the "District") met in special session, open to the public, at the Jerry Thomas Center, 4403 Lost Lake Lane, Spring, Texas, its regular meeting place within the boundaries of the District, on Tuesday, May 8, 2018, at 5:00 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Jim Marks	President
Adrian E. Steffes	Vice President
John "Skip" W. Warren	Secretary
Ronald W. Schkade	Assistant Secretary
Mikuel K. Draper	Director

All members of the Board were present, except Directors Warren and Schkade, thus constituting a quorum. Director Schkade monitored the meeting by conference call. Also attending the meeting were: Mr. Danny Staab of Water District Management Company, Inc., operators for the District; Mr. Erich Peterson, P.E., of Jones & Carter, Inc., engineers for the District; Mr. Allen DeJonge of Off Cinco, website consultant; Messrs. Ricardo Martinez and Justin Myers of Martinez Architects, LP; Messrs. Li-wei Yu, P.E. and Sam Lee, P.E., of Lee Truong Yu Engineers; and Mr. Jon Polley and Ms. Monica Garza, attorneys, and Ms. Alison Miller, paralegal, of Radcliffe Bobbitt Adams Polley PLLC, attorneys for the District.

WHEREUPON, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

PRESENTATION FROM OFF CINCO REGARDING A WEBSITE UPDATE PROPOSAL,  
AND TAKE ANY NECESSARY ACTIONS ON SAME

Mr. DeJonge first presented and reviewed a proposal for District website design and maintenance services, a copy of which is attached hereto. Mr. DeJonge stated that Off Cinco keeps up to date on all website compliance requirements, including the Americans with Disabilities Act. Mr. DeJonge then stated that Off Cinco will perform most website updates within two (2) to four (4) hours of the request and within 24 hours at the most. Mr. DeJonge also stated that Off Cinco offers custom website design as well as drone videos of the District. Mr. DeJonge then reviewed the various monthly website maintenance options and detailed the different additional add-on items that are available. Discussion ensued regarding the various maintenance options. Upon motion by Director Draper, seconded by Director Steffes, after full

discussion and the question being put to the Board, the Board voted unanimously to approve the contract with Off Cinco for the fixed layout website option at a cost of \$1,400, maintenance option 2 in the amount of \$150 per month and unlimited email alerts in the amount of \$100 per month.

DISCUSS PROPOSED DISTRICT OPERATIONS AND WATER EDUCATION CENTER ("OPERATIONS CENTER") DESIGN AND SITE DEVELOPMENT, AND TAKE ANY NECESSARY ACTIONS ON SAME

Messrs. Martinez, Myers, Yu and Lee presented the electrical, mechanical and technology plans for the Operations Center and reviewed the plans with the Board. Extensive discussion regarding various options for the Operations Center ensued. Mr. Martinez stated that he would like to have the project ready to go out for bids in July.

The Board then determined June 5, 2018 as the date for its next special meeting.

There being no further business to come before the Board, the meeting was adjourned.

PASSED, APPROVED AND ADOPTED this 19<sup>th</sup> day of June, 2018.



  
Secretary, Board of Directors